

Responses to Questions Posed by Vendors for RFP 2021-CC-01 Family Treatment Court Database

1. You indicated that you may have 20+ system users and 100+ participants. Can you tell us how many courts the pilot project includes?
The pilot project includes two Circuit Courts: Claremont and Newport.
2. Is there one court with one coordinator or are there several? Do you split the court up into dockets?
There are two courts with one coordinator. We combine both courts' FTC cases onto one family treatment court docket.
3. Do you already have participants in this court or are you starting a new court? (We are wondering if there is historical data and if so, how long has the court been operating and what is the current participant count?)
Starting a new court, so there is no historical data.
4. What is your methodology for drug testing? Do you have a lab or do you do your own testing?
We will have an external lab conduct testing.
5. Do you anticipate adding courts after the Pilot project is completed? If so, how many?
We anticipate doing so after the pilot period ends in October 2023.
6. Does NHJB have any additional function details such as business process flows/documents, user stories, detailed requirements, etc. to allow us to better scope and price the effort?
The requirements are included in the RFP. The flow for data will be as follows: the Family Treatment Court Coordinator will enter each individual participant's information, along with their family's information, into the database. Every week, the FTC Coordinator will seek reports from substance use treatment, mental health treatment, peer support, DCYF, parent attorney, UA, and any other entity. They will enter in the database. The FTC Coordinator should be able to print out reports that consolidate this information from the database in preparation for FTC team meetings.