
How to Become a Bail Commissioner and Bail Commissioner Renewal Process – FAQs

NEW APPLICATIONS

1. What is a bail commissioner?

A bail commissioner is an appointed representative of the court. Bail commissioners set bail for persons charged with criminal offenses. They are statutorily entitled to a fee of \$40.00 for doing so. This is commonly referred to in court as the "bail fee." (RSA 597:2-b)

It is imperative that bail commissioners treat persons charged with offenses, law enforcement, and all others with whom the commissioner interacts with dignity and respect throughout the bail process.

2. How do I start the process to become a bail commissioner?

To start the process, please email BCApplication@courts.state.nh.us and indicate you are interested in becoming a bail commissioner. You will be sent the appropriate information and documents, including a background check form via Teleporter (LEEP).

3. What documents do I need prior to applying?

You will need an **up-to-date** Justice of the Peace certificate prior to becoming a bail commissioner.

4. How long does the process take?

We ask that you allow a minimum of 45 days to process your application. Please be advised you are not considered a bail commissioner and may not collect bail until you have received an Order of Appointment and an ID badge from the Superior Court Center.

5. How will I receive my information and documents?

We use a program called LEEP/Teleporter to securely send and receive information. You will receive documents pertaining to the bail commissioner process from noreply@teleporter01.org.

RENEWALS

6. How do I renew my bail commissioner appointment?

The Superior Court Center will reach out to existing bail commissioners to renew appointments. You may also email BCApplication@courts.state.nh.us to begin the process if you have not heard from us. You will receive the appropriate documentation via Teleporter. You are not considered re-appointed until you have received an Order of Re-Appointment and an updated ID badge from the Superior Court Center.

7. Questions?

Please email BCApplication@courts.state.nh.us for any questions or concerns.