## 2024 MILEAGE LOG

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date of ADR | Starting Point Location | CourthouseLocation | CaseNumber | Case Name | Total # of Miles | Rate**\*** | Total(miles x rate) |
|      |       |       |       |       |       | 0.67 | **$ 0.67** |
|       |       |       |       |       |       | 0.67 | **$ 0.00** |
|       |       |       |       |       |       | 0.67 | **$ 0.00** |
|       |       |       |       |       |       | 0.67 | **$ 0.00** |
|       |       |       |       |       |       | 0.67 | **$ 0.00** |
|       |       |       |       |       |       | 0.67 | **$ 0.00** |
| TOTAL |  |  |  |  |  |  | **$ 0.67** |

ADR Professional Name       Vendor #

Address       City       State       Zip

By signature on this form, I certify that the above mileage log is just and true in all respects that the distances for which charge is made have been actually and necessarily traveled on the date specified.

Signature Date

|  |
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| Note: Submit within 45 days of occurrence. Mediators/ADR Professionals shall not be reimbursed for their time for travel. However, mediators/ADR Professionals may request mileage for the initial mediation session for a case mediated at a courthouse. If ADR is scheduled for more than one case on a given day at the same courthouse, they shall only be entitled to reimbursement for their travel to and from that courthouse once for that day. Mileage rate is governed by Supreme Court Rule 48-C.  |

APPROVAL SIGNATURE Date