

CHP Emergency Housing (EH) Support Plan

Name of Participant: _____ Date: _____

EH Start Date: _____ EH End Date: _____ Total Nights Requested: _____

CJSA Name: _____ Drug Court Participant Yes No

CJSA Email: _____ County: _____

Please **Define** the **Reason for EH Need** and the **Plan to transition into Stable Housing**:

Please **define the additional supports in place while under EH support** (i.e. increased check-ins with CJSA, increased housing visits from PPO):

I, _____, understand and accept the responsibilities and expectations as defined in the CHP Acceptance and Agreement Letter as well as the terms of the plan as defined above.

CHP Participant Signature: _____ Date: _____

CJSA Signature: _____ Date: _____

Attachment A:

Community Housing Program (CHP) Acceptance and Agreement Expectations

The purpose of the CHP is to provide support assistance to qualifying participants who are facing risk of homelessness or are actively homeless. The assistance provided by the CHP to the CHP participant is determined by the immediate and individualized need of each participant assessed by their Criminal Justice Service Agent (CJSA) and with the approval of the CHP. This assistance is subject to change or to dissolution in the event that the participant no longer meets the qualifications. This letter is not a notice of payment. By accepting assistance from this program, you are acknowledging your agreement with the Community Housing Program Participant expectations as listed below:

1. The CHP support is short-term, bridge support. **Support is provided with the expectation that the participant remains actively engaged in the CHP Housing Plan towards the goal of self-pay and self-sustainability. Support is contingent on this engagement and continued qualification.**
2. The CHP Participant will enter into a written lease or residential agreement with the housing vendor. The CHP Participant is responsible for and required to uphold the terms of the written lease agreement established between the CHP Participant (tenant) and the housing vendor. These responsibilities include but are not limited to:
 - a. Being responsible for your guests and visitors while they are at your apartment or on the property;
 - b. Responsible to maintain that all occupants in the unit are approved by supervision and CHP. Any additional, non-approved, occupants may result in the dissolution of funding support;
 - c. Maintaining the unit in clean, sanitary and safe condition;
 - d. Getting along with your neighbors and other tenants on the property;
 - e. Not engaging in and avoiding any illegal activity;
 - f. Responsible to maintain effective communication with the landlord or housing manager
3. It is prohibited to have anyone live in the rental unit that is not on the lease.
4. It is prohibited to have any pets in the unit. Service animals may be permitted upon written CHP approval to the participant and landlord/leaser.
5. This contract unit must be the CHP Participant's only residence.
6. If, at any time, a serious and repeated violation of the lease between CHP Participant and the housing vendor occurs, the housing vendor has a right to evict the CHP Participant from the unit.
7. As the unit is contracted to the CHP, the CHP has the right to relocate/transfer the tenant if more appropriate living accommodations and support are deemed necessary.
8. The CHP Participant must notify the NHJB and the owner before moving out of the unit.
9. **The CHP Participant will be held responsible for any and all damage costs, repairs, waste, or removal/expenses for the unit, per the tenant/landlord lease.**
10. CHP is not responsible for any damage to a CHP Participant's personal property or loss due to abandonment of personal property.
11. Non-compliance with Department of Corrections' program requirements and/or Drug Court Program requirements may result in the immediate rescission of participation in CHP and loss of housing.