

Electronic Signature for Estate Pleadings

Best Practice for Attorneys

Rule 8 Compliance

When completing the Petitioner(s) Verification portion of a Petition, the signature must be your client's and the information in the following fields must be your client's: Name, Address, City, State, Zip Code, Telephone and Email (email address is optional).

The Electronic Rules provide that /s/ followed by the client's typed name is an acceptable signature on some pleadings. However, best practice is to have your client personally review the document and physically sign it.

NOTE: When there is more than one Petitioner, Rule 8 (b) (3) (B) requires that both Co-Petitioners each physically sign the Petition for Estate Administration (and a number of other filings) **only** by graphic representation (and not by /s/ followed by typed names).

A graphic representation is an original physical signature that has been uploaded using File & Serve.



Single petitioners/filers:

Click here for Examples of [Best Practice](#) and [Acceptable](#) Signatures for single petitioners/filers.

Multiple petitioners on specific pleadings:

Click here for Examples of [Best Practice](#) and [Acceptable](#) Signatures for multiple petitioners on the following pleadings:

- Petition for Estate Administration
- Exec/Administrator's Accounting
- Inventory
- Motion for Summary Administration
- Waiver of Full Administration Statement to Close Estate
- Motion to Determine Estate Insolvent
- Statement of Exec/Administrator Re: Distribution of Insolvent Estate

Note: on the above 7 documents, the embedded signature block refers to the 'Petitioner'. All other estate pleading signature blocks refer to 'Filer'.

Multiple petitioners/filers on all other estate pleadings:

Click here for Examples of [Best Practice](#) and [Acceptable](#) Signatures for multiple petitioners/filers on all other estate pleadings not listed above.

For more assistance on signature issues or other questions, please call the Court's Information Center at 1-855-212-1234.

Best Practice for 1 Petitioner, filed by Attorney

Requirement: Petitioner physically signs the pleading, with all signature block information and Attorney uploads.

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

John Smith
Petitioner Name

123 Main Street
Petitioner Address

(855) 212-1234
Petitioner Telephone

/s/ *John Smith* 7/11/17
Petitioner Signature Date

Concord NH 03301
City State Zip code

jsmith@gmail.com
Petitioner E-mail

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

Petitioner Name

Petitioner Address

Petitioner Telephone

/s/ _____
Petitioner Signature Date

City State Zip code

Petitioner E-mail

Acceptable Example #1 for 1 Petitioner, filed by Attorney

Requirement: /s/ followed by typed name of petitioner and all signature block information.

Bond Acknowledgment: If appointed, I understand the court may require a surety bond. If a bond is not required, I understand that it is my responsibility to manage all assets of the estate in a prudent manner. I further understand that if I fail to do so I may be held personally responsible up to the value of the assets of the estate.

**Signature Instructions: The signature area below is for Petitioner(s) only.
Attorneys representing Petitioner(s) do not sign here.**

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

John Smith
Petitioner Name

123 Main Street
Petitioner Address

(855) 212-1234
Petitioner Telephone

/s/ John Smith 7/1/17
Petitioner Signature Date

Concord NH 03301
City State Zip code

jsmith@gmail.co
Petitioner E-mail

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

Co-Petitioner Name (If applicable)

Co-Petitioner Address

Co-Petitioner Telephone

/s/ _____
Co-Petitioner Signature Date

City State Zip code

Co-Petitioner E-mail

Best Practice

For 2 or more Petitioners, filed by Attorney

Requirements: Each petitioner physically signs the pleading with all signature block information for each petitioner and Attorney uploads.

Bond Acknowledgment: If appointed, I understand the court may require a surety bond. If a bond is not required, I understand that it is my responsibility to manage all assets of the estate in a prudent manner. I further understand that if I fail to do so I may be held personally responsible up to the value of the assets of the estate.

**Signature Instructions: The signature area below is for Petitioner(s) only.
Attorneys representing Petitioner(s) do not sign here.**

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

John Smith
Petitioner Name

123 Main Street
Petitioner Address

(855) 212-1234
Petitioner Telephone

/s/ John Smith 7/11/17
Petitioner Signature Date

Concord NH 03301
City State Zip code

jsmith@gmail.com
Petitioner E-mail

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

Jennifer Jones
Co-Petitioner Name (If applicable)

321 Main Street
Co-Petitioner Address

(603) 271-6498
Co-Petitioner Telephone

/s/ Jennifer Jones 7/11/17
Co-Petitioner Signature Date

Concord NH 03301
City State Zip code

jjones@yahoo.com
Co-Petitioner E-mail

Acceptable Example #2

For 2 or more Petitioners, filed by Attorney

Requirement: /s/ followed by 1st petitioners' typed name and 2nd petitioner physical signature with all signature block information for each petitioner and Attorney uploads.

Bond Acknowledgment: If appointed, I understand the court may require a surety bond. If a bond is not required, I understand that it is my responsibility to manage all assets of the estate in a prudent manner. I further understand that if I fail to do so I may be held personally responsible up to the value of the assets of the estate.

**Signature Instructions: The signature area below is for Petitioner(s) only.
Attorneys representing Petitioner(s) do not sign here.**

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

John Smith
Petitioner Name

123 Main Street
Petitioner Address

(855) 212-1234
Petitioner Telephone

/s/ John Smith 7/1/17
Petitioner Signature Date

Concord NH 03301
City State Zip code

jsmith@gmail.com
Petitioner E-mail

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

Jennifer Jones
Co-Petitioner Name (If applicable)

321 Main Street
Co-Petitioner Address

(603) 271-6498
Co-Petitioner Telephone

/s/ Jennifer Jones 7/11/17
Co-Petitioner Signature Date

Concord NH 03301
City State Zip code

jjones@yahoo.com
Co-Petitioner E-mail

Best Practice for 2 or more Petitioners, filed by Attorney

Requirement: Each petitioner physically signs the pleading, with all signature block information for each petitioner and Attorney uploads.

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

John Smith
Name of Filer

/s/ *John Smith* 7/11/17
Signature of Filer Date

Law Firm, if applicable Bar ID # of attorney

(855) 212-1234
Telephone

123 Main Street
Address

jsmith@gmail.com
E-mail

Concord NH 03301
City State Zip code

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

Jennifer Jones
Name of Filer

/s/ *Jennifer Jones* 7/11/17
Signature of Filer Date

Law Firm, if applicable Bar ID # of attorney

(603) 271-6498
Telephone

321 Main Street
Address

jjones@gmail.com
E-mail

Concord NH 03301
City State Zip code

Acceptable Example #3 for 2 or more Petitioners, filed by Attorney

Requirement: Filer #1 types name in /s/ space; Filer #2 gives permission to filer #1 to sign on her behalf as set forth in the example below, with all signature block information and Attorney uploads.

REMEMBER: This example is NOT acceptable for signatures on the following pleadings: 1) Petition for Estate Administration, 2) Exec/Administrator's Accounting, 3) Inventory, 4) Motion for Summary Administration, 5) Waiver of Full Administration Statement to Close Estate, 6) Motion to Determine Estate Insolvent, 7) Statement of Exec/Administrator Re: Distribution of Insolvent Estate. For those pleadings only the "Best Practice" example is acceptable (graphic representation uploaded).

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

John Smith
Name of Filer

Law Firm, if applicable Bar ID # of attorney

123 Main Street
Address

Concord NH 03301
City State Zip code

/s/ John Smith 7/11/17
Signature of Filer Date

(855) 212-1234
Telephone

jsmith@gmail.com
E-mail

Verification: I verify the truth and accuracy of all facts alleged within this document to the best of my belief and further verify that all facts contained in this document are alleged in good faith. By affixing my electronic signature to this document I acknowledge my understanding that any false statements made in this document are punishable as perjury which may include a fine or imprisonment or both.

Jennifer Jones
Name of Co-Filer

Law Firm, if applicable Bar ID # of attorney

321 Main Street
Address

Concord NH 03301
City State Zip code

/s/ Jennifer Jones 07/11/2018
Signature of Co-Filer Date

(603) 271-6498
Telephone

jjones@gmail.com
E-mail

Signed by: John Smith

With permission of: Jennifer Jones