

CIRCUIT COURT FILING FEES

Click below for the filing fees
for each Division

Paper Filing Fees:

District Division	Family Division	Probate Division
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Electronic Filing Fees:

District Division	Family Division	Probate Division
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Certificate and Copy Fees

Check or Money Order is payable to the specific court:

EXAMPLE: 1st Circuit - Family Division – Lancaster

If you wish to pay with MasterCard, Visa & Discover please attach a note to filing, include your phone number and the court will call you to process payment over the phone.

MISCELLANEOUS INFORMATION:

District Court Rule 3.3

Family Court Rule 1.3

Probate Court Rule 169

Certified Mail RSA 463:6,V

*Total Fee means the base filing fee plus any applicable surcharges or other fees authorized by the Supreme Court and/or New Hampshire Statutes. Fees may be paid with cash, credit card, or check.

04/01/2021

DISTRICT DIVISION - FILING FEES

Check or Money Order is payable to the specific court: EXAMPLE: 1st Circuit - Family Division – Lancaster
If you wish to pay with MasterCard, Visa & Discover please attach a note to filing, include your phone number and the court will call you to process payment over the phone.

	Total Fee*
Application to Appear <i>Pro Hac Vice</i>	\$350.00
Civil Writ of Summons or Counterclaim Entry	e-filing
Exemplification of Judgment	\$40.00
Landlord/Tenant Entry	\$125.00
Motion for Periodic Payments	\$25.00
Petition for Ex Parte Attachment or Writ of Trustee Process	\$40.00
Petition to Annul Criminal Record (per court location)	\$125.00
Registration of Foreign Judgment	e-filing
Request for New Orders of Notice (including Civil Summons)	\$25.00
Small Claims Entry \$5,000 or less	e-filing
Small Claims Counterclaim \$5,000 or less	e-filing
Small Claims Entry \$5,001 to \$10,000	e-filing
Small Claims Counterclaim \$5,001 to \$10,000	e-filing
Small Claims Transfer Fee	e-filing
Writ of Execution	\$40.00
Writ of Replevin	e-filing

*Total Fee means the base filing fee plus any applicable surcharges or other fees authorized by the Supreme Court and/or New Hampshire Statutes. Fees may be paid with cash, credit card, or check.

04/01/2021

FAMILY DIVISION - FILING FEES

*Check or Money Order is payable to the specific court: EXAMPLE: 1st Circuit - Family Division – Lancaster
 If you wish to pay with MasterCard, Visa & Discover please attach a note to filing, include your phone number and the court will call you to process payment over the phone.*

	Total Fee*
Adoption Petition	\$150.00
Application to Appear <i>Pro Hac Vice</i>	\$350.00
Guardianship Report Citations	\$50.00/ each occurrence
Guardianship Report Defaults	\$25.00/ each occurrence
Marriage Waiver	\$100.00
Motion for Successor Guardian of Minor Person	\$50.00
Original entry of all marital matters, including cross-petitions - No minor children	\$250.00
Original entry of all marital matters, including cross petitions - With minor children	\$252.00
Petition for Guardian Minor Person	e-filing
Petition to Change Court Order– with full Agreement	\$125.00
<small>There is no fee for full agreement to change <u>Child Support Order</u> only</small>	
Petition to Change Court Order or Petition for Contempt – without full agreement	\$250.00
Request for New Orders of Notice (including Civil Summons)	\$25.00
Termination of Parental Rights Petition	\$180.00
Writ of Execution; Ex Parte Attachment or Trustee Process	\$40.00

*Total Fee means the base filing fee plus any applicable surcharges or other fees authorized by the Supreme Court and/or New Hampshire Statutes. Fees may be paid with cash, credit card, or check.

PROBATE DIVISION - FILING FEES

Check or Money Order is payable to the specific court: EXAMPLE: 1st Circuit - Family Division – Lancaster

If you wish to pay with MasterCard, Visa & Discover please attach a note to filing, include your phone number and the court will call you to process payment over the phone.

	Total Fee*
Accounting for Estates with a gross value of \$25,000 or less	\$0.00
Accounting for Estates with a gross value greater than \$25,000	\$85.00
Accounting for Guardian, Conservator, Trustee	\$85.00
Administration of Person not heard from (presumed dead)	\$220.00
Adoption Petition	\$150.00
Authenticated Copy of Will, Foreign Will	e-filing
Change of Venue Petition	\$50.00
Conservator	\$220.00
Estate with a value of \$10,000 or less	e-filing
Estate with value \$10,001 to \$25,000	e-filing
Estate with value more than \$25,000	e-filing
Equity Action or Counterclaim	\$250.00
Guardian of Incapacitated Person	e-filing
Guardian Minor Estate & Person and Estate**	e-filing
Landlord Tenant Action	\$125.00
Name change	e-filing
Parentage Order Petition (surrogacy)	\$155.00
Re-examine Will, Motion to	\$155.00
Remove Fiduciary, Motion to	\$50.00
Reopen (Estate) or Bring Forward, Motion to;	\$150.00
Replevin Application or Complaint	\$175.00
Request for Jury Trial/Small Claims Transfer Fee***	\$145.00
Request for New Orders of Notice (including Civil Summons)	\$25.00
Small Claim Entry & Counterclaim, \$5000 or less***	\$80.00
Small Claim Entry & Counterclaim, \$5001 to \$10,000***	\$135.00
Successor Guardian of Person (incapacitated or minor)	\$50.00
Successor Trustee, Executor, Administrator, Guardian of Estate, Guardian of Person & Estate	\$85.00

*Total Fee means the base filing fee plus any applicable surcharges or other fees authorized by the Supreme Court and/or New Hampshire Statutes. Fees may be paid with cash, credit card, or check.

PROBATE DIVISION - FILING FEES continued

Check or Money Order is payable to the specific court: EXAMPLE: 1st Circuit - Family Division – Lancaster
If you wish to pay with MasterCard, Visa & Discover please attach a note to filing, include your phone number and the court will call you to process payment over the phone.

	Total Fee*
Sue on Bond, Motion to	\$50.00
Summary Administration, Motion	\$85.00
Trust - Proof of Validity of Trust by Settlor	\$155.00
Trustee - Petition to Appoint	\$180.00
Will - Proof of Validity of Will during life of Testator	e-filing
Writ in Civil Action or Counterclaim	\$175.00

** Certified mail cost of \$6.92 for each order of notice is required (RSA 463:6,V)

***Small Claim cases filed in probate are filed in paper format.

DISTRICT DIVISION - e FILING FEES Check or Money Order is payable to

the specific court: EXAMPLE: 1st Circuit - Family Division – Lancaster

If you wish to pay with MasterCard, Visa & Discover please attach a note to filing, include your phone number and the court will call you to process payment over the phone.

	Total Fee*
Civil Complaint.....	\$195.00
Counterclaim for civil complaint	\$175.00
Motion for Ex Parte Attachment.....	\$40.00
Motion for Periodic Payments.....	\$25.00
Registration of Foreign Judgment	\$220.00
Request for Exemplification of Judgment.....	\$40.00
Request for Jury Trial/Small Claims Transfer Fee.....	\$145.00
Request for Jury Trial/Transfer to Superior Court - Civil Complaint	\$85.00
Request for New Orders of Notice (including Civil Summons)	\$25.00
Request for Writ of Execution	\$40.00
Small Claims entry \$5,000 or less	\$90.00
Small Claims Counterclaim \$5,000 or less.....	\$80.00
Small Claims entry \$5,001 to \$10,000.....	\$145.00
Small Claims Counterclaim \$5,001 to \$10,000	\$135.00
Writ of Replevin Complaint.....	\$195.00

*Total Fee means the base filing fee plus any applicable surcharges or other fees authorized by the Supreme Court and/or New Hampshire Statutes. Fees may be paid with cash, credit card, or check.

PROBATE and FAMILY DIVISION – e-FILING FEES

Check or Money Order is payable to the specific court: EXAMPLE: 1st Circuit - Family Division – Lancaster

If you wish to pay with MasterCard, Visa & Discover please attach a note to filing, include your phone number and the court will call you to process payment over the phone.

	Total Fee*
Accounting – Guardianship of Estate (minor or incapacitated person).....	\$85.00
Accounting for Estates with a gross value greater than \$25,000	\$85.00
Accounting for Estates with a gross value of \$25,000 or less	\$0.00
Motion for Successor Executor/Administrator	\$85.00
Motion for Successor Guardian Estate OR of Person & Estate – applies to both Guardian of Incapacitated Person and Guardian of Minor	\$85.00
Motion for Successor Guardian of Person (only) – Applies to both Guardian of Incapacitated Person and Guardian of Minor.....	\$50.00
Motion for Successor Guardian Estate OR of Person & Estate – applies to both Guardian of Incapacitated Person and Guardian of Minor	\$85.00
Motion for Summary Administration	\$85.00
Motion to Re-examine Will.....	\$155.00
Motion to Reopen Estate or Bring Forward	\$150.00
Motion to Sue on Bond, Motion to Remove Fiduciary	\$50.00
Name Change Petition	\$130.00
Petition for Authenticated Copy of Will and Probate from another state.....	\$240.00
Petition for Estate Administration with a value more than \$25,000	\$280.00**
Petition for Estate Administration with a value of \$10,000 or less.....	\$130.00
Petition for Estate Administration with a value of \$10,001 to \$25,000	\$170.00**
Petition for Guardianship of Minor Person Plus certified mail costs of \$6.92 for each person to receive the order of notice	\$130.00
Petition for Guardianship of Minor (Estate only or Person & Estate) Plus certified mail costs of \$6.92 for each person to receive the order of notice	\$200.00
Petition for Guardianship of Incapacitated Person	\$240.00
Petition to Prove Validity of Will during life of Testator	\$175.00
Request for New Orders of Notice (including Civil Summons)	\$25.00

**The publication fee for all estates is \$40.00 in all probate divisions effective 4/1/2021 for NEW petitions for estate administration being e-filed and is included in the above fee schedule.

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04/01/2021

CERTIFICATES & COPIES

Check or Money Order is payable to the specific court: EXAMPLE: 1st Circuit - Family Division – Lancaster
If you wish to pay with MasterCard, Visa & Discover please attach a note to filing, include your phone number and the court will call you to process payment over the phone.

Copied material:	Total Fee*
All other copied material (Except Transcripts)	\$.50/page
Authenticated Copy of Probate	\$40.00 each
Copy of Audio - CD or Download	\$25.00
Duplicate Audio	\$25.00 each CD or download
Certificates	\$10.00
Certification	\$10.00 plus copy fee
Certificate of Judgment	\$10.00
Citations/Show Cause (RSA 548:5-a and 550:2)	\$50.00/each occurrence
Defaults (RSA 548:5-a)	\$25.00/each occurrence
Divorce Certificate, Certified Copy of Decree and if applicable, Agreement, QDRO, USO and other Decree-related documents	\$40.00
Divorce Certificate (Vital Statistics Record) only	\$10.00
Exemplification of Judgment	\$40.00
Printing from court kiosks and computer screen printouts	\$.25/page
Records Research Fees	\$20.00 per name up to 5 names Additional names will be assessed \$5.00 per name

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