

Instructions for completing  
**Petition**  
(NHJB-2128-P)

Form use

This form is used when there is not a specific form available and the petitioner wants to ask the court to take some action on a new case entry.

Top part of form

**COURT NAME:** Enter the name of the circuit court probate division where the document will be filed. (example: 4<sup>th</sup> Circuit Probate Division Laconia; 10<sup>th</sup> Circuit Probate Division - Brentwood).

•**CASE NAME:** Enter the name of the case. (example: Estate of John Q. Adams or Guardianship of Susan Jones).

•**CASE NUMBER:** Leave blank if not yet assigned by court.

Numbered part of form

**1. Petitioner Name** is the name of the person filing the petition. Fill in that person's name, telephone number and complete mailing address with zip code. If there are co-petitioners, the second person's name, telephone number and address information should be included.

**2. Attorney Name** should be entered along with the attorney's telephone number, complete mailing address with zip code and the attorney's Bar Id# if you have an attorney helping you with this case.

**3. The petitioner states as follows** should include the facts and background information about the issue you want the court to consider. This section focuses on presenting the facts to the court and differs from the next section, which outlines what you want the court to do.

**4. The petitioner asks that the court grant the following** should clearly state what the petitioner wants from the court.

NOTE: Equity petitions for equity cases should be written following the related circuit court probate division rules.

Signature section

The sentence prior to the signature section indicates that the person filing this document has provided copies to all attorneys, parties and persons beneficially interested in the case.

Sign the form on the **PETITIONER SIGNATURE** line, and date it in the appropriate space to the left. If there are two petitioners, both must sign and date the form. **This form must be signed in the presence of a Notary Public or Justice of the Peace** who will complete the section immediately following your signature.

Order

This section will be completed by the judge once the document is filed with the court and reviewed in detail by the judge.

**Review the completed form for accuracy prior to filing it with the court. If completing this form on-line, some fields may be filled in automatically based on entries in other fields. If more space is needed for any question, please attach additional sheets of paper.**