

Court Service Center

New Hampshire Circuit Court

PETITION TO CHANGE COURT ORDER NO AGREEMENT OR PARTIAL AGREEMENT

Items needed to bring your case forward

- Petition To Change Court Order (NHJB 2062-F)
- Personal Data Sheet (NHJB 2077-F)

How much does this cost?

- \$250.00 without full Agreement

Mediation

- The court may require parties to participate in mediation prior to scheduling a hearing.
- The court may schedule a hearing and require parties meet with a mediator prior to that hearing.
- How do we find a mediator? The Family Division website has a list of court contracted divorce/parenting mediators www.courts.state.nh.us/adrp

Service of Petition

- You will need to have an address for the other party.
- Certified Mail/Restricted Delivery. The court will send you the Orders of Notice (with instructions to follow) it would be your responsibility to go to the post office and mail the paperwork within the time frame listed on the Orders of Notice.
- Sheriff's Service. Orders of Notice will be prepared for in hand or abode service by the Sheriff or his/her deputy. The court will send you the Orders of Notice (with instructions to follow) to take to the Sheriff's office in the county where the other party resides. There will be a fee for the Sheriff's service which you would pay directly to the sheriff.
- If the address is unknown, you may be required to notify the other party by publication or alternative service. See checklist on motion for alternative service.

Child Support Issues

- If child support is the issue or one of the issues and it is payable through the Bureau of Child Support Services a copy of your petition must be sent to that agency.

Court Hearing

- Arrive on time. It is best to plan on being at courthouse a few minutes early.
- Be prepared for your court hearing.
- If you have children there are no provisions for childcare at the courthouse. Children are not allowed in the court hearing. Arrange to have someone watch your children.

**Forms and Instructions are available at any NH Circuit Court
Additional information can be found at:**

www.courts.state.nh.us