

THE STATE OF NEW HAMPSHIRE
JUDICIAL BRANCH
<https://www.courts.nh.gov>

Court Name: _____

Case Name: _____

Case Number: _____
(if known)

MOTION TO VACATE DEFAULT AND/OR RECALL WARRANT

I am charged with a: Violation Class B Misdemeanor Class A Misdemeanor Felony

I did not pay my fine because: _____

I did not appear for my court date because:

I REQUEST THAT THE COURT

Vacate the default Vacate the \$50 administrative fee Schedule a hearing

Recall the warrant Establish a time payment schedule

Date

Signature

**Address (indicate any address changes below)

Printed Name

Town, State, Zip Code

Telephone (cell)

** Change of address notification Effective immediately Effective on _____

Clerk Review (Defaults in appearance on Violations, Class B Misdemeanors and/or non-payment of fines on Violations, Class A & B Misdemeanors):

VACATE EBW

Fine ONLY

No ability/partial ability to pay -
collect payment (if any), schedule next hearing and issue Notice of Cleared Default

Ability to pay - collect fine/fees and issue Notice of Cleared Default (no further hearing)

Failure to Appear - schedule next hearing before court and issue Notice of Cleared Default

DEFAULT FEE UNPAID, TO BE ADDRESSED AT COURT HEARING.

Date

Signature of Clerk

Printed name of Clerk

Judge Review (For failure to appear on Class A Misdemeanors/Felonies):

Granted Vacate warrant and issue Notice of Cleared Default

Waive administrative fee Next hearing to be scheduled in the normal course

Denied. Schedule for hearing at next available court date

Date

Signature of Judge

Printed name of Judge